

CALL TO ORDER:

Mayor Tim Wilson called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Present: Mayor Tim Wilson; Councilmembers: Ken Caylor, Dan Dever, Genna Dorow, Charles Garcia, Kenneth Johnson, Mark Snyder, and Marc Spohr.
Also Present: City Administrator Ehman Sheldon; Department Heads: Finance Officer Mike Bailey, Assistant Police Chief David Inks, City Clerk Debbie Kudrna; and City Attorney James Whitaker.

APPROVAL OF AGENDA

Council carried a motion to approve the agenda. M/S Garcia/Dever.

CONSENT AGENDA:

- A. Approval of City Council Minutes of September 27, 2010
- B. Approval of City Council Budget Workshop Minutes of October 4, 2010
- C. Approval of Accounts Payable Checks
- D. Approval of Payroll for September 2010

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Expense Claim Check No. 38843 to No. 38915 in the amount of \$802,591.85.
Payroll Check No. 26864 to No. 26918 in the amount of \$250,090.09.

Council carried a motion to approve the Consent Agenda as presented. M/S Caylor/Dorow.

PUBLIC HEARING ON THE 2011 REVENUE SOURCES

Mayor Wilson opened the public hearing at 7:03 p.m. to receive a staff report and citizen comments on the 2011 revenue sources. Finance Officer Mike Bailey reviewed the estimated 2011 revenues in the general fund, street fund, water fund, sewer fund, solid waste fund, tourism fund, real estate excise fund, and the utility tax fund. Mayor Wilson asked for public comments. There was none. Mayor Wilson asked for Council comments. Councilmember Spohr advised that he believes that the real estate excise tax fund is earmarked for parks. He also stated that he thought there was a formula that the Council approved relevant to the allocation from the water fund to the general fund if the water fund goes into the negative. Mr. Sheldon explained that we commissioned a cost allocation study a few years ago and a percent formula was created. Finance Officer Mike Bailey explained that the street fund portion of the allocation to the general fund is \$123,814 and we forgave \$61,907 to balance the street fund. Mayor Wilson closed the public hearing at 7:18 p.m.

MAIN STREET UPDATE – LARRY JULIUS

Taylor Denny from Gray & Osborne updated the Council on the Main Street project. Councilmember Spohr said that he wasn't aware that all of the sidewalks were to be replaced. He also said that he wants 2 3/4" of asphalt applied on the streets and at all curbs and side street edges. Councilmember Caylor asked if the bases for the new traffic signal lights could be installed before the handicap ramps and sidewalks are poured. Mr. Denny advised that the contractor will install the bases prior to the sidewalks and there are tap outs for the water services at each block. Councilmember Johnson commended the contractor for accommodating our businesses during the Main Street project. Mr. Sheldon complemented the Public Works crew for their innovative change to the manhole covers. Councilmember Caylor complimented the Public Works and contractor crews for their job handling the water break last week.

AVISTA ELECTRIC SERVICES EXTENSION AGREEMENT

Larry Julius from Gray & Osborne advised that the rehabilitation of Well #5 is almost complete and due to upsizing the motor to 400 hp, Avista advised they will need to install a new transformer. The cost is estimated at \$2,587 and should not impact the project cost.

Council carried a motion to approve the electrical services extension agreement with Avista for a new transformer. M/S Dorow/Garcia.

MOON STREET SEWER EXTENSION

Larry Julius from Gray & Osborne explained that Mr. Ed McCann has approached the City about bringing sewer service to his property on West Moon Street. He currently has 50 houses that discharge into a lagoon system. The Department of Ecology has encouraged Mr. McCann to request extension of city sewer to this area. Adams County has pledged \$50,000 towards the project; the landowners have pledged \$200,000; the City's contribution will be \$81,000; and there is the Community Development Block Grant (CDBG) funding available. He explained that a portion of the SR 26 Industrial Area Infrastructure project is to tie into the City sewer system and this would be an ideal location for Mr. McCann to tie onto the City sewer system. The City has received Public Works Trust funding for the design of a sewer system and we can leverage that towards the CDBG project. Staff will continue to discuss the project further and there may be more partners involved as the project progresses. Mr. Julius advised that the main line will be an 18" diameter pipe to serve the SR 24 industrial area and south to Bench Road. There may be a need to install a lift station on the Moon Street portion and they will need to cross the railroad tracks.

2010 CRACK SEALING CONTRACT - \$25,000 CONTRACT

City Administrator Ehman Sheldon reported that we budget for annual crack sealing and staff has prioritized the repairs to the streets. This year it includes the area of Hemlock to Ash Street and 7th to 4th Avenue. If the street committee decides to overlay that area, then we would move the crack sealing project to another area in the city. The city received three bids as follows:

Union Concrete & Asphalt	\$.61/lineal foot
Road Products, Inc.	\$.57/lineal foot
BCV, Inc.	\$.35/lineal foot

Council carried a motion to award the crack sealing project to BCV, Inc. at \$.35/lineal foot. M/S Dorow/Garcia.

RESOLUTION TO SURPLUS EQUIPMENT

City Clerk Debbie Kudrna presented a resolution to surplus two Public Works vehicles and to have them sold at the upcoming Booker auction.

Council carried a motion to approve A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OTHELLO, WASHINGTON DECLARING SURPLUS. M/S Johnson/Snyder. This shall be known as Resolution No. 2010-25.

NEW BUSINESS

Mayor Wilson made the following announcements:

- The Union negotiations meeting for this week has been cancelled. A new date will be announced.
- The 32nd Old Hotel Art Gallery annual auction is this Saturday at Evergreen Implement at 6 p.m.
- The State Audit entrance meeting is set for October 21st at 1:00 p.m.
- The Council Fire contract meeting is set for October 12th at 7:00 p.m. at the Fire Department.
- The Mayor's luncheon is Wednesday at noon at the Senior Center.

EXECUTIVE SESSION

Mayor Wilson announced that Council was meeting with the City Attorney in an executive session at 7:53 p.m. for approximately 30 minutes for the purpose to discuss potential litigation. At 8:20 p.m., Mr. Sheldon announced that they will continue the executive session for another 15 minutes. The meeting was called back to order at 8:30 p.m.

ADJOURNMENT

With no further items to discuss, Mayor Wilson adjourned the Council meeting at 8:30 p.m.

By: _____
TIM WILSON, Mayor

ATTEST:

By: _____
DEBBIE L. KUDRNA, City Clerk